



Position: Driver

Employment Type: Permanent (Full-time)

Location: 10 Jalan Samulun, Singapore 629124

5-day week with transport provided at a designated pick-up point.

Responsibilities:

1. Collection/dispatch of documents/parcels and any items as required.
2. Ferry staff to/from site office, training centres, medical appointments and lunch.
3. Monitor expiry of motor insurance, servicing schedules and all administrative matters pertaining to the vehicle and report them to the Secretary.
4. Ensure cleanliness and proper maintenance of all BT vehicles so that they are in good working conditions always.
5. Understand and comply with the company's quality, safety, health and environmental (QSHE) policy and QSHE System documentation requirements.
6. To comply with all the workplace traffic rules and regulations.
7. To be of assistance when required and when time permits.

Requirements:

1. Possess class 3 license to drive van, car and lorry.
2. Minimum PSLE, N or O Level
3. Minimum 2 years of relevant working experience in similar industry.
4. Able to understand simple English (written and spoken).
5. Good interpersonal and communication skills.
6. Good attitude.
7. Physically fit.

*Interested applicants to email your resumes to **hr@bakertech.com.sg** stating **expected salary** and **earliest possible start date** or call 6262 1380 to schedule an interview.*

We regret to inform that only suitable applicants will be contacted for an interview.